

Item 5.1 – Rolling Actions Log – July 2017

July 2017



No	Subject	Date	Action	Action Owner	Expected completion date	Comments
1	Communications and Engagement Strategy 2016 to 2019	13-05-16	To present an implementation plan to the Joint Board once resources had been identified.	Chief Officer	Not specified	A communications update will be submitted to the September Joint Board meeting An engagement update will be submitted to the October Joint Board meeting
2	Rolling Actions Log (ICT Steering Group)	15-07-16 And 16-09-16	To invite the ICT Steering Group to consider and recommend business-critical ICT issues where the Joint Board might require to issue directions. To ask the ICT Steering Group to report back to the Joint Board on a recommended way forward.	ICT Steering Group	Not specified	Recommended for closure – directions not required at this point in time.

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3	Delivery of the EH&SC Strategic Plan – action plan	16-09-16	To receive twice yearly reports from the SPG on the delivery of the strategic plan. This would include: <ul style="list-style-type: none"> Tracking of ongoing and proposed major programmes/business cases. 	Chief Officer		Recommended for closure – See item 5.7
4	Performance and Quality Sub-Group	18-11-16	To consider the final draft of the annual performance report at an IJB Development Session prior to being presented for approval at a formal meeting.	Chief Officer	Not specified	Recommended for closure – See item 5.7
5	Joint Inspection of Older People	20-01-17	That the assurance statement be discussed at a future development session	Chief officer	Not specified	Recommended for closure – will be considered through the Performance and Quality Sub-Group
6	Annual Review of the Strategic Plan	24-03-17	To agree to consider the updated plan at the Joint Board Development Session in April 2017 before formal approval at the Joint Board in June 2017.	Chief Officer.	April/June 2017	Recommended for closure – See item 5.7
7	Annual Review of the Strategic Plan	24-03-17	That actions to improve undelivered elements be included in the Annual Performance report.	Chief Officer	Not specified	Recommended for closure – See item 5.7
8	Programme of Development Sessions and Visits	24-03-17	To agree to receive a programme of development sessions and visits for 2017/18 at the June 2017 meeting of the Joint Board.	Chief Officer	June 2017	The August 2017 Development Session will take the form of an induction/refresher for board members. The full programme will be agreed following this.

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9	Inspection of Older People's Services	16-06-17	To agree that progress updates on improvement actions coming out of the Inspection of Older People's Services become a standing item.	Chief Officer	July 2017	Recommended for closure – see item 5.2
10	Responsibilities for Data and Information	16-06-17	To note the intention to report to a future Joint Board meeting on General Data Protection Regulations requirements and responsibilities.	Chief Officer	Not specified	
11	Community Justice Outcome Improvement Plan 2017/18	16-06-17	To note that a further report would be presented to the next meeting of the Joint Board on 14 July 2017.	Head of Safer and Stronger Communities	July 2017	Recommended for closure – see item 5.3